

# LightSpace Gallery

7 Cook Road, Media, PA 1906

LightSpaceGallery.com

LightSpaceGallery@gmail.com

## Artist Agreement

Artist's full name: \_\_\_\_\_

Artist's home address: \_\_\_\_\_

Artist's email address: \_\_\_\_\_

Artist's phone number(s): Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Artist's age (if under 18): \_\_\_\_\_

### Artwork #1

Title \_\_\_\_\_

Medium \_\_\_\_\_

Dimensions \_\_\_\_\_

Is the original for sale? **Yes / No**

Is the original framed? If yes, describe frame: \_\_\_\_\_

Price of original \_\_\_\_\_

Do you wish to sell prints of this artwork? **Yes / No**

### Artwork #2

Title \_\_\_\_\_

Medium \_\_\_\_\_

Dimensions \_\_\_\_\_

Is the original for sale? **Yes / No**

Is the original framed? If yes, describe frame: \_\_\_\_\_

Price of original \_\_\_\_\_

Do you wish to sell prints of this artwork? **Yes / No**

Artwork #3

Title \_\_\_\_\_

Medium \_\_\_\_\_

Dimensions \_\_\_\_\_

Is the original for sale? **Yes / No**

Is the original framed? If yes, describe frame: \_\_\_\_\_

Price of original \_\_\_\_\_

Do you wish to sell prints of this artwork? **Yes / No**

Artwork #4

Title \_\_\_\_\_

Medium \_\_\_\_\_

Dimensions \_\_\_\_\_

Is the original for sale? **Yes / No**

Is the original framed? If yes, describe frame: \_\_\_\_\_

Price of original \_\_\_\_\_

Do you wish to sell prints of this artwork? **Yes / No**

Artwork #5

Title \_\_\_\_\_

Medium \_\_\_\_\_

Dimensions \_\_\_\_\_

Is the original for sale? **Yes / No**

Is the original framed? If yes, describe frame: \_\_\_\_\_

Price of original \_\_\_\_\_

Do you wish to sell prints of this artwork? **Yes / No**

Thank you for submitting an image or images of your Artwork and accompanying text, if any, to LightSpace Gallery for publication on our website! In submitting the image or images of your Artwork, you hereby represent and warrant that the Artwork is original to you and any photos or images or graphics thereof, and accompanying text, if any, is original to you and/or that you own or control all rights to the Material to freely and completely grant the rights hereunder to LightSpace Gallery. By submitting this artwork, you also have understood and accepted the terms below:

1. You understand that LightSpace Gallery will be exhibiting your artwork online at LightSpaceGallery.com from the start date of May 1, 2022 to the end date of June 30, 2022.
2. You understand that submitting artwork does not guarantee that it will be used, displayed, published, or otherwise reproduced.
3. You allow LightSpace Gallery to promote images of your artwork and the accompanying information through email newsletters, Instagram, and the LightSpace Gallery website.
4. You understand that LightSpace Gallery may edit your submitted photos to achieve better photo quality.

**The sale of original artworks:**

5. If you are accepted into LightSpace Gallery's exhibition, you must keep the accepted artworks available for sale for the entire duration of the show (May 1, 2022, to June 30, 2022). During this exhibition, do not sell your accepted artworks through other venues or give them as gifts. Keep the artworks available with you and ready to be shipped to customers at any time until the show ends.
6. If your artwork sells while exhibited in LightSpace Gallery, you are expected to ship the artwork to the customer.
7. You will need to provide LightSpace Gallery with an estimated cost of shipping for each artwork after the gallery provides you with the addresses of your customers. Customers will pay the estimated cost of shipping.
8. LightSpace Gallery will be responsible for promoting the artwork, communicating with buyers and artists, advising artists, notifying artists of the sale of their work, and helping facilitate shipping arrangements between artists and buyers.
9. LightSpace Gallery pays artists 90% of the retail price of any artwork sold.
10. If sold, the Gallery is responsible for collecting payment of the artwork. The Gallery is responsible for distributing payment to artists no later than 7 days after the exhibit ends.
11. If the artwork is damaged during shipping, the customer may return the artwork to the artist for a full refund of the artwork's price. The cost of shipping will not be refunded.

**The sale of prints:**

12. Artists have the option of selling prints of their artwork through LightSpace Gallery, in addition to selling originals.
13. The curator of LightSpace Gallery will communicate with each accepted artist to determine the sizes and prices of the prints to be sold.

14. LightSpace Gallery is responsible for producing prints of exhibited artworks, upon customer request, on archival matte paper, in sizes that have been chosen by the curator and artists.
15. LightSpace Gallery will not produce or sell prints in any other sizes or forms or prices without prior written approval from artists.
16. LightSpace Gallery is responsible for packaging and shipping prints to customers.
17. All prints will have free shipping to the Continental USA. (The cost of shipping will be factored into the prices listed for the prints.)
18. If a print arrives damaged to a customer, it may be returned for a full refund.
19. LightSpace Gallery may not produce prints of the artist's works after the end of the exhibition (June 30, 2022), unless prior written approval is given by the artist for each instance.
20. LightSpace Gallery pays artists 50% of the price of any prints sold.
21. The Gallery is responsible for handling sales of prints and collecting payments. The Gallery is responsible for notifying the artist of sales and distributing all payments to the artist no later than 7 days after the exhibit ends.

You affirm that you are at least 18 years of age and possess the legal right and ability to enter into this Agreement, or that you are the parent or legal guardian of the minor who is submitting the artwork. Please signify that you have read and agree to be bound by each of the terms and conditions in this agreement by signing in the space provided for your signature below.

ACCEPTED AND AGREED: \_\_\_\_\_  
Artist (or Parent/Guardian if under 18) Signature

Print Name of Artist (or Parent/Guardian if under 18): \_\_\_\_\_

Date: \_\_\_\_\_